



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

CELEBRATE YOUR BIRTHDAY AT THE Y

Splash, Bounce and Gym Parties
ONEIDA FAMILY YMCA





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PARTY FAQ

HOW DO I KNOW WHAT DATES ARE AVAILABLE TO BOOK A PARTY?

- Parties are only available on designated Fridays, Saturdays and Sundays
- We do not offer rentals during the months of July and August
- Call the YMCA Front Desk 315-363-7788 for availability

HOW DO I BOOK A BIRTHDAY PARTY?

- Birthday party reservations can be made in person at the Oneida Family YMCA Front Desk by completing a party rental agreement.
- Reservations can also be made over the phone by calling the Front Desk at 315-363-7788.
- Requested party dates are confirmed by our Youth Development Team Leader. You will receive a phone call confirming your requested date. Your party date is not secure until you make a \$50 non-refundable deposit towards your rental. This deposit can not be made until the Team Leader confirms your party over the phone with you.
- The remaining balance of the party is due upon arrival the day of the rental

WHAT IS PROVIDED FOR THE BIRTHDAY PARTY?

- A minimum of 4 tables and 20 chairs
- A limited amount of refrigerator/freezer space in the YMCA kitchen
- Rental space and activities for allotted amount of time
- Adult supervision is the responsibility of the renter, the YMCA does not provide staffing for child supervision

WHAT CAN I BRING?

- You can bring food, drinks, cake and decorations. Table cloths are recommended. Guests are responsible for removing gifts and personal items before the scheduled party time is over. **Please no glitter or confetti.**

WHAT DO I NEED TO KNOW ABOUT THE POOL?

- At the YMCA, all swimmers under the age of 13 will be required to take a swim test before entering the pool.
- Swimmers who do not pass or decline to take the test may swim in the shallow area of the pool under the following conditions:
 - They are within arm's length of the parent
 - They are 5 feet or taller
 - They are wearing a Coast Guard approved Personal Flotation Device
- Children ages 4 and under must wear a swim diaper in the pool
- Children under the age of 6 must be accompanied by an adult in the pool area
- The Oneida Family YMCA does not provide towels

HOW EARLY CAN I ENTER THE PARTY ROOM?

- The earliest you may enter the party room to set up is 1/2 an hour before your reserved party time.

HOW DO I LEAVE THE SPACE WHEN I AM DONE?

- All rooms used by the party are required to be cleaned and left in the condition they were found in.
- Garbage is to be bagged and placed in the hallway at the end of the party
- Decorations are to be taken down and removed
- If the rooms used are not found in satisfactory condition, there will be a \$20 cleaning fee charged to the renter

WHAT IS YOUR CANCELLATION OR REFUND POLICY?

- The YMCA will not refund or credit the \$50 party deposit.
- All cancellations are required to be made a minimum of 24 hours in advance. Failure to cancel prior to 24 hours in advance will result in the balance of the party being the renter's responsibility, regardless of the party taking place
- For paid in full parties cancelled 24 hours in advance, a credit will be placed on your YMCA account for the party balance, less the non-refundable deposit.
- Credits may be used towards any YMCA Membership, programs or services within 1 year.



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Oneida Family YMCA -Party Rental Agreement

Person Requesting Rental: _____

Address: _____

E-mail Address: _____

Best Number to be Reached: _____

Rental Date: _____

Number of Guests: _____ Age Range of Guests: _____

Party Package Options– Please Check Your Selection

<input type="radio"/> Splash Party- Exclusive access to the pool, lifeguard supervision, access to all the water toys and a room for cake and presents! <input type="checkbox"/> Member \$160 <input type="checkbox"/> Non-Member \$250 <input type="checkbox"/> Saturday 2:15—4:15PM <input type="checkbox"/> Sunday 1:15—3:15PM <input type="checkbox"/> Sunday 2:15—4:15PM	* Pool time is for the last hour of the party
<input type="radio"/> Bounce Party- Exclusive access to the Multi-Purpose Room, inflatable bounce houses, scooters, and tables for cake and presents! There is a maximum of 35 people for the Bounce House Party. <input type="checkbox"/> Member \$130 <input type="checkbox"/> Non-Member \$170 <input type="checkbox"/> Friday 6:00—8:00PM <input type="checkbox"/> Saturday 2:00—4:00PM <input type="checkbox"/> Sunday 11:00—1:00PM	<input type="checkbox"/> Sunday 2:00—4:00PM
<input type="radio"/> Gym Party- Exclusive access to half the Gymnasium for basketball or other games and the party room for cake and presents! <input type="checkbox"/> Member \$100 <input type="checkbox"/> Non-Member \$140 <input type="checkbox"/> Saturday 2:15—4:30PM <input type="checkbox"/> Sunday 1:30—3:30PM	<input type="checkbox"/> Sunday 2:30—4:30PM

*Sunday Rentals– The YMCA will book the earliest party time first, then offer the later time to accommodate additional party requests.
*Sundays are the only rental day that can accommodate for two parties.

I understand and agree to the following terms of YMCA Rentals:

- Deposit of \$50 is due upon confirmation of the party.
- The Department Director will call you to confirm your party details and the availability of the facility.
- Party guests are only able to use the spaces that are agreed upon and reserved in advance.
- All rooms used by the party are required to be cleaned and left in the condition they were found in.
- If the rooms used are not found in satisfactory condition, there will be a \$20 cleaning fee charged to the renter.
- All children under the age of 13 will be required to take a swim test before entering the pool.
- Those in the party who are classified as non-swimmers and those who are smaller than 4 1/2 feet tall will be required to wear a flotation device.
- For every 10 children in the pool, there must be at least one adult and they must remain in the pool area at all times.
- A credit will only be available if the party is cancelled 7 days before the scheduled date of the party.

For further questions or concerns, please call the Oneida Family YMCA (315) 363-7788:

Renter's Signature: _____ Date: _____

Confirmation:
Program Leader's Signature _____ Date _____

Splash Party Rental:
Aquatic Director's Signature _____ Date _____

Reservation Taken By: _____ Date: _____

Total Due _____ Deposit _____ Balance _____ Paid in Full _____

***A copy of this form is to be placed in the Aquatics Director's mailbox and the Program Leader's mailbox.
The original is to be placed in the Splash Party Binder.***