

# **PARTY FAQ**

## HOW DO I KNOW WHAT DATES ARE AVAILABLE TO BOOK A PARTY?

- Rental spaces are for an hour and additional time can be added with a cost. Pool parties are an hour for the pool and an hour for cake and gifts.
- Call the YMCA Front desk 315-363-7788 for availability
- To save a date or book a party, payment is due in full

#### **HOW DO I BOOK A BIRTHDAY PARTY?**

- Birthday party reservation requests can be made in person at the Oneida Family YMCA Front desk by completing a party rental agreement.
- Reservations can also be made over the phone by calling the Front desk at 315-363-7788
- Reservation requests can also be made on our website at <u>www.ymcatrivalley.org</u>
- The agreement is a request for a date- the date is not secure until you receive a confirmation call from the Director and pay for your party in full.
- Reservations must be made at least 3 weeks in advance

#### WHAT IS PROVIDED FOR THE BIRTHDAY PARTY?

- A minimum of 4 tables and 20 chairs
- A limited amount of refrigerator/freezer space in the YMCA kitchen
- Rental space and activities for allotted amount of time
- Adult supervision is the renter's responsibility; the YMCA does not provide staffing for child supervision.

### WHAT CAN I BRING?

• You can bring food, drinks, cake and decorations. Tablecloths are recommended. Guests are responsible for removing gifts and personal items before the scheduled party time is over. NO glitter or confetti.

## WHAT DO I NEED TO KNOW ABOUT THE POOL?

- At the YMCA, all swimmers under 13 must take a swim test before entering the deep end.
- Swimmers who do not pass or decline to take the test may swim in the shallow area of the pool under the following conditions:
  - -they are within arm's length of a parent
  - -they are 5 ft or taller
  - -they are wearing a Coast Guard approved Personal Flotation Device
- Children aged 4 and under must wear a swim diaper in the pool
- For every 10 children in the pool, there must always be at least one adult in the pool within arm's reach of the children.
- Children under the age of 4 must be accompanied by an adult in the pool area.
- Lifeguards have the right to request a swim test and flotation for any swimmer at any time.
- The Oneida Family YMCA does not provide towels.

## **HOW EARLY CAN I ENTER THE PARTY ROOM?**

• The earliest you may enter the party room to set up is ½ an hour before your reserved time for setting up.

## HOW DO I LEAVE THE SPACE WHEN I AM DONE?

- All rooms used by the party are required to be cleaned and left in the condition they were found in.
- Garbage is to be bagged and placed in the hallway at the end of the party
- Decorations are to be taken down and removed.
- If the rooms used are not found in satisfactory condition, there will be a \$40 cleaning fee charged to the renter.

## WHAT IS YOUR CANCELLATION OR REFUND POLICY?

The YMCA of the Greater Tri-Valley does not issue credits or refunds except under the following conditions:

- 1. The YMCA cancels a program
- 2. A payment error is made by the YMCA
- 3. A written medical excuse from your health provider with dates of absence is submitted to the desk.

Person Requesting Rental:	
E-mail Address:	Request Rental Date:
Best Number to be Reached:	
Number of Guests:	Age Range of Guests:
Party Package Options- Please Check Your Sel	<u>ection</u>
Splash Party- Exclusive access to the pool, life	eguard supervision, access to the water toys and the pool viewing room for
cake and presents! Maximum of 35 participan	ts in the pool.
Member \$185 Non-Member \$285	
Friday: 6:00pm-8:00pm (1 hour in the pool,	1 hour cake/presents)
Sunday: 12:30pm-2:30pm (1 hour in the poo	ol, 1 hour cake/presents)
Kid Zone Party- Exclusive access to the kid zon	ne jungle gym and Racquetball room for cake and presents!
Member \$155 Non-Member \$ 195	
Friday: 6:00pm-8:00pm	
Saturday: 12:00pm-2:00pm	
Sunday: 12:00pm-2:00pm	
Bounce House Party- Exclusive access to half	f the gym with the bounce houses with tables and chairs for cake and
presents!	
Member \$175 Non-Member \$215	
Friday: 6:00pm-8:00pm	
Saturday: 12:00pm-2:00pm	
Sunday: 12:00pm-2:00pm	
<b>Gym Party-</b> Exclusive access to the gymnasiur	m with tables and chairs for cake and presents!
Member \$155 Non-Member \$195	
Friday: 6:00pm-8:00pm	
Saturday: 12:00pm-2:00pm	
Sunday: 12:00pm-2:00pm	
Archery Party- Exclusive access to the archery	y range with a certified archery instructor and tables and chairs for cake and
presents! 10 children max for shooting	
Member \$100 Non-Member \$150	
Friday: 6:00pm-8:00pm (1hr &15mins for sh	looting, 45 mins for cake/presents)
Other dates available upon request	
I understand and agree to the following	
Parties are paid in full at the time of booking- n	
Parties must be booked at least 3 weeks in adv	
Party guests are only able to use the spaces the	cleaned and left in the condition they were found in.
	condition, there will be a \$40 cleaning fee charged to the renter.
Renter's Signature:	
Date:	
Total Due in Full Time of Booking:	
Staff Signature:	

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